

# **Report to the Constitution and Members Services Standing Scrutiny Panel**

**Date of meeting: 12 July 2011**



**Subject: Work Programme 2011/12**

**Officer Contact for further Information: Ian Willett (01992 564243)**

**Democratic Services Officer: Mark Jenkins (01992 564607)**

---

## **Recommendations:**

- (1) That the draft Work Programmes set out in the Appendix to this report be noted for 2011/12; and**
- (2) That the Committee note that, in order to deliver the Work Programme set out in the Appendix to this report, two additional meetings of the Panel will be arranged.**

## **Report**

1. At our first meeting of the Council year (22 June 2011), we considered the Work Programme for the Panel. This is shown in Appendix 1 to this report.
2. Items (5) and (6) are standing items which the Panel carries out each year, whilst item (7) has been held over from 2011/12. Items (8) and (9) are reviews occasioned respectively by a change in the law regarding petitions and a review requested by the Council last year. Item (10) is a requirement under the Representation of the People Acts.

## **New Items**

3. At our meeting the following additional items were requested:

### **(a) Review of Audit and Governance Committee – Appointment of Deputies**

This relates to the decision of the Council to appoint a deputy portfolio holder to one of the Council's seats on the Audit and Governance Committee which has been queried, in terms of audit practice, by the Corporate Governance Group.

### **(b) Report of External Auditor**

It was reported to us at our meeting that the Audit and Governance Committee are forwarding the report of the Council's external auditor on the former Chief Executive's Contract. Subject to the Council's decision, we are prepared to review the External Auditor's report if appropriate.

**(c) Report of the Remuneration Panel on District Council Allowances and Expenses**

This item was considered by the Council at its meeting on 28 June 2011 and we wish to add this to our work programme so that we can carry out a more in-depth review for which a meeting of the Council is not really suitable.

**(d) Webcasting**

One member of the Scrutiny Panel asked for a review of webcasting to be undertaken and we wish to include this as it has been some time since these arrangements came into operation.

**(e) Council Meetings – Reporting by Scrutiny Panel Chairmen**

This item seeks a review of whether it might be preferable for Scrutiny Panel Chairmen to present reports at Council meetings rather than the Chairman of the Overview and Scrutiny Committee.

**(f) Member Reports on Outside Bodies at Council Meetings**

We wish to review reports by members at Council meetings on outside organisations.

4. We recommend as set out at the commencement of this report.